**Clusters may request between $20,000 to $200,000 per year for a three-year term.**

**INSTRUCTIONS:**

Eminence funds should be dedicated to exploring and advancing research that would not otherwise be possible through individual research grants.

Use this budget form to align specific expenses with cluster goals and proposed outcomes. Expense categories are as follows:

* Cluster-building activities (workshops, meetings, seminar series)
* Community and stakeholder engagement
* Direct research costs (supplies, consumables)
* Knowledge translation
* Recruitment
* Research equipment & tools
* Salaries and stipends
* Training
* Travel
* Other

Add additional rows as needed. Expenses should reflect the activities proposed in your application. Please reference budget line item numbers in the justification section.

Review committees will carefully consider each budget item and may recommend funding only some budget items. Applicants should particularly consider proposed expenditures in Y1. In most cases, Y1 budgets should be smaller than Y2 and Y3 and take into consideration, for example, student start dates and ramp-up times.

**TERM OF AWARD**

New for 2022, the award term start date for new Clusters has moved to align with the fiscal year and student hiring cycles. New Cluster Lead(s) may not access funding until April 1st. Clusters may begin planning and are encouraged, at minimum, to recruit students and hire a Cluster Coordinator in time for the award term start date. Funding for renewed Clusters will reflect the original award terms to ensure a continuation of funding.

**Cluster Administrative Lead:** Click or tap here to enter text.

**Cluster Title:** Click or tap here to enter text.

**YEAR 1**

[ ]  Renewed Cluster: November 1, 2022, to October 31, 2023

[ ]  New Cluster: April 1, 2023, to March 31, 2024

Rows can be added as needed

|  |  |  |  |
| --- | --- | --- | --- |
| **#** | **Expense Category**  | **Description** | **$ Requested** |
| 1 | Select from drop-down |  |  |
| 2 | Select from drop-down |  |  |
| 3 | Select from drop-down |  |  |
| 4 | Select from drop-down |  |  |
| 5 | Select from drop-down |  |  |
| 6 | Select from drop-down |  |  |
| 7 | Select from drop-down |  |  |
| 8 | Select from drop-down |  |  |
| 9 | Select from drop-down |  |  |
| 10 | Select from drop-down |  |  |
|  |  | **Total $ requested:** |  |

**YEAR 2**

[ ]  Renewed Cluster: November 1, 2023, to October 31, 2024

[ ]  New Cluster: April 1, 2024, to March 31, 2025

Rows can be added as needed.

|  |  |  |  |
| --- | --- | --- | --- |
| **#** | **Expense Category**  | **Description** | **$ Requested** |
| 1 | Select from drop-down |  |  |
| 2 | Select from drop-down |  |  |
| 3 | Select from drop-down |  |  |
| 4 | Select from drop-down |  |  |
| 5 | Select from drop-down |  |  |
| 6 | Select from drop-down |  |  |
| 7 | Select from drop-down |  |  |
| 8 | Select from drop-down |  |  |
| 9 | Select from drop-down |  |  |
| 10 | Select from drop-down |  |  |
|  |  | **Total $ requested:** |  |

**YEAR 3**

[ ]  Renewed Cluster: November 1, 2024, to October 31, 2025

[ ]  New Cluster: April 1, 2025, to March 31, 2026

Rows can be added as needed.

|  |  |  |  |
| --- | --- | --- | --- |
| **#** | **Expense Category**  | **Description** | **$ Requested** |
| 1 | Select from drop-down |  |  |
| 2 | Select from drop-down |  |  |
| 3 | Select from drop-down |  |  |
| 4 | Select from drop-down |  |  |
| 5 | Select from drop-down |  |  |
| 6 | Select from drop-down |  |  |
| 7 | Select from drop-down |  |  |
| 8 | Select from drop-down |  |  |
| 9 | Select from drop-down |  |  |
| 10 | Select from drop-down |  |  |
|  |  | **Total $ requested:** |  |

**Budget Justification (1-page maximum):**