



## The Pritchard Graduate Student Grant Program – 2023 Competition

KEY DATES	
Call for Proposals	Early May 2023
Application Deadline	July 17, 2023 (12 noon)
Award Notice	Mid-August, 2023
Funding Start Date	September 1, 2023

### Program Details

A funding opportunity has been made possible by The Colin & Lois Pritchard Foundation Student Enhancement Endowment Fund. The goal of the fund is to strengthen collaborative research activity between UBC Okanagan, the Interior Health Authority and BC Cancer (Kelowna) through shared research projects.

Pritchard Fellowships will provide stipends for UBC Okanagan graduate students undertaking research projects that are conducted in partnership with clinical collaborators in the Okanagan region. Project proposals must articulate the role that the student will play in the project and demonstrate the participation of a clinician collaborator.

For the 2023 competition, up to 2 graduate awards valued at \$12,000 per year for two years may be granted. Funding for year two is conditional on receipt and approval of an annual report that assesses progress toward activities, goals, milestones, and outcomes articulated in the proposal.

### Eligibility

#### UBCO Principal Investigator

The Principal Investigator (PI) must be a UBC faculty member who is eligible to hold research funds. PIs can supervise a maximum of one Pritchard Fellow concurrently. To receive the graduate student stipend, the faculty member must be eligible to supervise graduate students.

#### Clinician Collaborator

The clinician collaborator, or Co-Principal Investigator, must be a locally appointed clinical health professional. For the purposes of this funding opportunity, a clinician is defined as a licensed clinician who practices in Interior Health or BC Cancer (Kelowna) and who is a member in good standing of a regulated health profession.

#### Graduate Student

Graduate student stipends can be held only by graduate students based on the UBC Okanagan campus. Students who are already receiving > \$30K in scholarships, bursaries, teaching assistantships, research assistantships, or other awards are ineligible for the Pritchard Fellowship. If a graduate student funded by a Pritchard Fellowship receives new funding that renders the student ineligible to continue holding the fellowship, the faculty member may reallocate the stipend to another graduate student working on the same project.



## Submission Process

Principal Investigators are invited to submit a proposal for a new or existing project that describes how the Pritchard Graduate Student Grant will stimulate and strengthen research collaborations between UBC Okanagan researchers and Interior Health or BC Cancer (Kelowna).

The application consists of a:

- Cover page - [use the template provided](#)
- Free-form proposal addressing the evaluation criteria (2 pages, maximum)
- CV from the Principal Investigator
- CV from the Clinician

Applicants do not need to specify the name of the student trainee at the time of application. Student CVs should not be submitted.

**The 2-page free-form proposal must address the Evaluation Criteria by describing:**

- the proposed research project (research theme and project plan);
- the student's role in the project including a description of the first study to be performed as part of the thesis/project (supervisory and training plan);
- how the clinician collaborator will be involved (collaboration plan); and,
- how the project supports and strengthens collaborative research (collaboration plan).

Proposals must be written using standard formatting with minimum 11-point font, single line spacing, and 1" margins on an 8.5" x 11" page layout. References, figures, and tables are included in page limits.

**Applications must be emailed to [vprawards.ubco@ubc.ca](mailto:vprawards.ubco@ubc.ca) by 12 noon on July 17, 2023.**

## Evaluation Criteria

The proposal must assure the committee that the proposed research is impactful and feasible and that it will stimulate and strengthen research collaborations between UBC Okanagan researchers, the local Health Authority, or BC Cancer (Kelowna). Proposals will be evaluated on the following criteria (equally weighted):

- Research Theme & Project Plan
- Supervisory & Training Plan
- Collaboration Plan



## Evaluation Process

Applications will be adjudicated by an Award Committee coordinated by the UBCO VPRI Office. Members of the adjudication committee are not permitted to be supervisors or collaborators on projects being evaluated.

## Conditions of Award

Recipient(s) of the award will be required to recognize the award as a source of project funding and participate in recognition events (e.g., local conferences/research days) and knowledge translation activities (e.g., media interviews) to promote and recognize the funded projects.

Recipient(s) must ensure students funded by the project understand and acknowledge the support from The Colin & Lois Pritchard Foundation.

Recipient(s) must work with the UBCO Development Office to provide an acknowledgment letter to the Pritchard Foundation within 45 days of the award.

Recipient(s) must submit yearly progress and financial reports to [vprawards.ubco@ubc.ca](mailto:vprawards.ubco@ubc.ca) by August 1, each year using the templates available. Ask the Program Contact for a copy of the templates, if needed.

Graduate recipient(s) will have their second year of funding approved contingent on the student's satisfactory progress at the end of Year 1.

## Additional Information

**Award set-up:** Grant accounts will be established for the UBCO faculty member. The grant holder must submit an RPIF prior to grant setup. Expenditures against this grant will be processed through the grant holder's Faculty/Unit office. Awards can only be used to fund student stipends.

**Research Ethics:** If a research project requires review and approval by one of the UBC's Research Ethics Boards (i.e. Behavioral, Clinical, Animal, or Biohazard), it is strongly recommended that the certification process begin as soon as possible after application/notice of award. The project may not begin before the certification is received.

## Program Contact

Please direct any questions regarding this competition to:

Nicole Bennett, Internal Programs Manager, Strategic Initiatives & Operations, Office of the Vice-Principal, Research & Innovation, (250) 807-8408, [nicole.bennett@ubc.ca](mailto:nicole.bennett@ubc.ca)